

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 3234

TITLE: DAY CARE CENTER AIDE

GRADE: S-08

DEFINITION:

Under supervision of the Assistant Day Care Center Supervisor, to assist in the care and instruction of preschool-age children in a day care center; and to do related work as required.

TYPICAL TASKS:

Assists in supervising the activities of one or more groups of small children;
Assists the children in routine activities such as washing, eating, resting;
Serves luncheons and between-meal snacks;
Instructs in neatness, cleanliness, manners and fair play;
Assures that safety rules are observed and guards against accidental injuries;
Accompanies children on tours or other field trips;
Encourages individual children to participate in group activities;
Tells stories to children or leads in singing.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Understanding of the needs of young children;
Ability to get along with children and to win their confidence and respect.

EMPLOYMENT STANDARDS:

Graduation from high school, including training in child care.

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